



Meeting Minutes – Board of Directors

Date of Meeting: Thursday – March 15, 2007
Location: Teleconference
Time: 4:00pm – 4:30pm
Present: Beth, Goonan, Paula Grey, Paul Heintel, Gregg Kulichik, Jonathan Myerov, Tim Nason, and Lisa Payne.
Absent: Paul Ainsworth, Mike McKenzie.

Next BOD Meeting: March 22, 2007, Time 4:00pm, Online

Nor'easters Board of Directors	
Position	Chair
President	Jon Myerov
Membership	Tim Nason, Lisa Payne
Programs	Paul Ainsworth, Beth Goonan, Mike McKenzie
Secretary	Paul Heintel
Treasurer	Paula Grey
Web/Publicity	Gregg Kulichik
President Emeritus (non voting)	Gary Crosby

Discussions

- May Chapter Meeting – The meeting will be held at BAE Systems in Lexington, MA. Jay Herther will be the featured presenter. Lisa will confirm with Jay that BAE will pay for the food. If that is not the case, the Chapter will pay for the food. Lisa also offered to make a presentation on SharePoint at the May meeting, with the possibility of making the presentation at the July or September meeting.
- Food at Chapter Meetings – The idea of having members pay for food at meetings was discussed. It was noted that this has been done at other APMP chapters.
- Corporate Sponsors – The need for additional sponsors was discussed. Jon will contact Paul Ainsworth about having Shipley as a sponsor.
- Fall Conference (Clarence) – It was decided that the next BOD meeting deal strictly with the Fall Conference. Also discussed was the desirability of sending out invitations to members approximately three weeks before the event. This can only be done if the Chapter maintains an up-to-date membership list. Beth suggested that we consider having a technology track at the event.
- Membership List/E-mail Software – Lisa mentioned that she had knowledge of two relatively inexpensive-mail storage systems that we could use. After some discussion, it was agreed that we will stay for now with a low-tech solution for handling e-mail messages. Tim and Lisa will update the membership list on a weekly basis.
- Other – Tim and Lisa had an offline call on the next steps for Membership.



Chair Updates

President

- Attendance Sheets – Jon noted that National is reluctant to provide money for our meeting attendees in 2006, as we don't have attendance sheets for most of the 2006 Chapter meetings. Gregg to forward the attendance sheets we do have to Jon, Lisa, and Tim. Jon requested that Beth provide an event update on a monthly basis.

Membership

- Attendance at Chapter Meetings – Discussed tracking the number of times people attend meetings. If some are not regular attendees, find out why. Secretary will provide attendance lists to Membership and President. Membership will separate vendors from members, etc. in list and start a calling program to (1) learn why people are not attending the meetings, (2) why they haven't renewed membership, or (3) just to invite new members to attend.
- Inactive/Non Members – Discussed how long we should allow inactive members to attend Chapter meetings. Paula suggested we charge non members after one free meeting. This policy would be announced at the May meeting.

Programs

Did not present because of time constraint

Secretary

Did not present because of time constraint

Treasurer

Did not present because of time constraint

Web/Publicity

Did not present because of time constraint

Actions

- Beth to confirm that BAE will pay for food at the May meeting
- Jon to contact Paul Ainsworth about Shipley sponsorship
- Lisa and Tim to update membership list monthly
- Beth to update event calendar monthly
- Gregg to forward attendance sheets to Jon, Lisa, and Tim