



Meeting Minutes – Board of Directors

Date of Meeting: Thursday – June 5, 2008
Location: Teleconference
Time: 4:00pm – 5:10pm
Present: Beth Goonan, David Hawkins, Paul Heintel, Gregg Kulichik, Jon Myerov, Tim Nason, Lisa Payne
Absent: None

Next Meeting: Thursday – June 19, 2008, Time 4:00pm, Telecon

Position	Chair
President	Jon Myerov
Membership	Tim Nason
Programs	Beth Goonan
Secretary	Paul Heintel
Treasurer	Lisa Payne
Web/Publicity	Gregg Kulichik
Symposium	David Hawkins
Sponsorship	Open

Topics Discussed

- Chapter Get-together
- APMP National Capitol Area Chapter
- July Chapter Meeting
- BOD Conference Calls
- Fall Symposium

Discussions

Chapter Get-together

The Chapter will have a get-together on Wednesday, June 18th at the Westford Regency to celebrate our receipt of three APMP awards at this year’s APMP Annual Conference. We will also celebrate Chapter Member Jay Herther’s selection as an APMP Fellow. Starting time will be 6:30pm. We will contact the membership by e-mail and ask for an RSVP to get an idea of the number of people planning to attend.

APMP National Capitol Area Chapter

Tim Nason had been speaking with the new NCA Chapter president about lessons learned by NCA and the new approaches that NCA is considering for the future.

July Chapter Meeting



APMP Nor'easters
Keeping New England Proposal Efforts on a Winning Course

It was decided to have a virtual meeting format for the July 10th Chapter Meeting. The meeting will be held from 1:30 to 2:30pm. The tentative topic is Collaborative Management.

BOD Conference Calls

The BOD will consider alternative calling services to host our BOD meetings. Beth and Lisa have experience with systems the BOD may want to use. David may be able to obtain permission to use the conference line at RSA.

Fall Symposium

Venue and Date

Our Fall Symposium will be held on October 23rd at the Westford Regency.

Keynote Speaker

We hope to significantly increase attendance at this year's event by continuing to present topics of value to our membership and by selecting a keynote speaker that will appeal to a wide audience. The BOD will prepare a list of possible speakers and select one as our keynote speaker.

Presentation Topics

David Hawkins will review the member survey conducted after last year's symposium and report back to the BOD what topics the membership wished to see covered in future symposiums.

Sharepoint Site

We will use the Sharepoint site to host the planning information for the Fall Symposium. This should reduce e-mail traffic and help ensure the latest information is available to the BOD.

Registration

We will use the same registration process for the symposium that we used last year.

Outreach

The APMP NY Metro Chapter has not scheduled a symposium of its own. Members of that Chapter, especially the Connecticut members, may wish to attend our Fall Symposium. We will contact the NY Metro Chapter and extend an invitation to participate in our symposium.

Action Items

- David to review last year's post-symposium survey to determine membership preferences for topics at this year's symposium.
- David to inquire about using the RSA conference line for BOD meetings.
- Beth to check with the Westford Regency about the costs of a Fall Symposium with approximately 100 attendees.
- Gregg to modify the chapter web site to reflect the latest chapter information.
- Tim to send an e-mail to the membership with details about the APMP Chapter Awards, Chapter Get-together, and July Chapter Meeting information.
- Gregg to contact NY Metro Chapter about participating in our symposium.
- All BOD members to prepare a list of possible keynote speakers.