



**Meeting Minutes – Board of Directors**

*Date of Meeting:* Thursday – October 4, 2007  
*Location:* Teleconference  
*Time:* 4:00pm – 5:00pm  
*Present:* Beth Goonan, Paula Grey, Paul Heintel, Gregg Kulichik, Jon Myerov, Lisa Payne  
*Absent:* Tim Nason

*Next Meeting, October 11, 2007, Time 4:00pm, Online*

<b>Position</b>	<b>Chair</b>
President	Jon Myerov
Membership	Tim Nason, Lisa Payne
Programs	Beth Goonan
Secretary	Paul Heintel
Treasurer	Paula Grey
Web/Publicity	Gregg Kulichik
President Emeritus (non voting)	Gary Crosby

**Topics Discussed**

- Fall Symposium “Getting to First Place”
- Chapter Bank Account
- Chapter Meeting Venue
- Chapter Elections
- A Thank You

**Discussions**

**Fall Symposium – “Getting to First Place”**

*Symposium Survey Results* – We have 17 responses thus far to our attendee survey. The comments on the Symposium, its venue, speakers, presentations, sponsors, and value have been overwhelmingly positive. The one general negative comment was the feeling that the main presentation room was too cold.

*Number of Attendees*

We had a total of 43 attendees for our first-ever Symposium.

*Symposium Photos and Write up*

Gregg Kulichik and Lisa Payne will pool the photographs each took at the symposium so that they can be incorporated into a Symposium write-up to be posted on the Chapter Internet site and made available to APMP National.



**APMP Nor'easters**  
*Keeping New England Proposal Efforts on a Winning Course*

*Symposium Finances*

Paula Grey and Lisa Payne will complete the final accounting of the Chapter's Symposium finances.

*Symposium Attendee Lists*

We are following APMP procedures and not distributing our Symposium attendee list. The list is strictly for the use of the Chapter.

**Chapter Bank Account**

We are not receiving regular financial statements from Citizens Bank. Jon Myerov will follow-up with the bank on this issue.

**Chapter Meeting Venue Changes**

The BOD has decided to use a combination of dinner meetings to be held at a single venue and Webinars for future Nor'easters Chapter Meetings. This combination will provide a regular meeting place for our face-to-face meetings while providing an electronic venue that will enable a greater number of our members to attend a Chapter meeting. If the Chapter can reach an equitable arrangement with the venue, we will hold the dinner meetings at the Westford Regency, where we held our Symposium. Chapter members attending the dinner meetings will be required to pay a fee to cover the cost of the dinner.

In line with these venue changes, we are rescheduling the date of our November meeting to Thursday, November 15<sup>th</sup>.

**Chapter Elections**

Several Board of Directors positions expire at the end of this year, and we are setting up procedures for electing or re-electing Chapter officers. Additionally the BOD is creating two new BOD positions:

- Fall Symposium Chair
- Sponsorship Chair

**A Thank You**

The Board of Directors of the Nor'easters wish to thank Paula Grey for her hard work and dedication as Chapter Treasurer this past year. Paula has recently changed jobs and the increased demands of her new position will not allow her to continue as Treasurer. BZ Paula.

**Actions**

- Jon to contact Art Bass about presenting at the November Chapter meeting
- Jon to check with Citizens Bank about receiving timely financial statements
- Lisa and Paula to prepare Symposium financials
- Lisa to purchase give-a-way bags and certificate frames
- BOD to meet at ENSR for preparation of give-a-way bags and review of activities
- Beth to finalize food arrangements with venue